



You are here : [Home](#) [Personal data protection policy](#)

## Personal data protection policy

The High Council for Evaluation of Research and Higher Education (Hcéres) undertakes to ensure that the collection and processing of your data, carried out via the [hceres.fr](http://hceres.fr) website, conforms to the General Data Protection Regulation (GDPR) and the French Data Protection Act (Loi Informatique et Libertés). In accordance with this regulation, a data protection officer has been appointed.

Anyone entering personal information on this website declares that he or she is over 18 years old.

Any collection of personal data on this website is carried out for the purpose of enhancing content, statistical analysis and tracking any requests you may send us, of managing and monitoring the queries you may submit to us, managing and monitoring applications submitted in response to job offers or to the call for candidates to serve as Experts.

These data are collected with your express permission. You have a right of access and erasure as well as the possibility of withdrawing your consent or requesting the portability of your data or restricting their processing: either by using the online tools at your disposal (management of cookies), or by contacting directly the data protection officer.

### Contact

19 rue Poissonnière  
75002 Paris

[Email](#)

Hcéres does not carry out profiling or indirect collection of data. Your data will never be transmitted or sold to third parties. Personal data collected in the framework of the services proposed on [www.hceres.fr](http://www.hceres.fr) are processed according to secure protocols.

Like all civil servants and State employees, Hcéres employees are subject to the legislative and regulatory rules on professional secrecy and the duty of discretion, which apply to the cases and information which come to their knowledge in the course of their duties for Hcéres.

Furthermore, the storage of these data is limited as indicated in the summary table below. After this period, your data will be deleted. Whenever you register for an online service, you will be asked to renew your consent.

The collection of personal data is limited to the strict minimum required for each form or teleservice (data minimisation). The forms and services giving rise to the collection of these data are summarised in the table below, along with the purpose of this collection and the management of their expiry.

In addition, this website uses cookies (small text files stored on your computer – Further information). They ensure the smooth operation of this website and are also used for audience measurement and content enhancement purposes. You may refuse to allow the storage of these cookies at any time.

If you consider, after contacting us, that your data protection rights have not been respected, you have the possibility of lodging a complaint with [the CNIL online](#) or by post. Hcéres, represented by its President, is responsible for the processing of personal data for the purposes listed in the summary table below.

Means	Purpose	Categories of data used	Recipient	Expiry management
Contact forms	Processing of your request for information and compiling of statistics related to the service	<i>Identification information required for the sole purpose of responding to your request:</i> title, surname, first name, email address, entity/organisation, telephone number, function	The Communication department, the Data department	Automatic deletion after 12 months
Form for calls for candidates to become Experts	Management of your application, inclusion in the Hcéres "Experts pool" database and compiling of statistics	<i>Identification information intended only for the processing of your application:</i> title, surname, first name, email address, entity/structure, telephone, position Curriculum vitae Letter of application	The Hcéres evaluation departments, staff directly concerned by the selection of experts, the Data department	Stored for two years, including attachments
Application form for employment opportunities	Management of your application and compiling of statistics	<i>Identifying information required for the sole purpose of processing your application:</i> title, surname, first name, email address, entity/organisation, telephone number, post held Curriculum Vitae Covering letter	The human resources department, the Data department	Automatic deletion after 12 months including attachments
Lemon tart cookie	Saving of cookie consent choices			Automatic deletion after 12 months
Matomo cookie	Audience measurement			Automatic deletion after 13 months
Social network sharing cookie	Sharing of information			Automatic deletion after 12 months
Video cookie (Youtube, Dailymotion)	Information enhancement			Third-party cookies managed by the

(youtube, Dailymotion, etc.)	enhancement			managed by the submitting services
---------------------------------	-------------	--	--	---------------------------------------

