Research unit

Self-assessment document

**Evaluation campaign 2018-2019**

GROUP E

*Please, refer to the "Guide for the redaction of a Self-assessment document" when filling in this application.*

Informations

**Unit name:**

**Acronym:**

**Hceres scientific domain and sub-domain:**

**Director's name (current contract):**

**Director's name (future contract):**

**Application type:**

Renewal (w/o important modifications □ Restructuration □ *Ex nihilo* creation □

**List of supervising institutions and bodies of the research unit:**

Current contract: ⏐Next contract:

- … ⏐- …

- … ⏐- …

- … ⏐- …

- … ⏐- …

**Inter-disciplinary evaluation for the research unit (or for one or more internal team):**

Yes □ No □

**Number of teams / number of themes for the next contract:**

**Requested label (UMR, EA etc.):**

SELF-ASSESSMENT DOCUMENT

*The sections listed below must be completed in accordance with the frame below. The sections in italics will be deleted in the completed application.*

1. **Presentation of the unit**

Introduction

*History and location of the unit.*

*Structure of the unit (internal teams or themes).*

*Organisational chart (in appendix 3, see page 5).*

Workforce and resources of the unit

*Please, fill out the Excel files “Données du contrat en cours UR “ and “Données du prochain contrat UR”.*

*Here, please provide comments on the evolution of the workforce and resources during the current contract.*

Scientific policy

*Please describe here the missions, scientific objectives and strategy of the research unit for the current contract, as well as unit’s national and international position. Please dispatch the unit’s activities between basic research, transfer of knowledge and research support; this will help characterizing the unit, most notably for the labs deeply involved in knowledge transfer. Describe the unit’s management, scientific animation, etc. Describe the actions taken in response to the recommendations of the previous site visit committee.*

1. **Unit’s environment**

*Here please describe the local structures (“pôle, champ de recherche, Institut”, etc.) in which the unit is involved, specifying the scientific objectives, the resources (technical, human or financial resources), and the added value for the unit (scientific outputs, reputation and appeal or technology transfer).*

1. **Research products and activities**

**(to be filled first for the unit and then for each team or theme)**

Scientific output

*The unit (or the team /theme) will give a global overview of the scientific outputs of the current contract.*

Quantitative data

*Quantitative data on the whole production and activities of the unit and of each internal team/theme are to be given in the Excel file “Données du contrat en cours”, Table 4, “Scientific production and activities”. If the unit is organized in a single team, please fill out the first column only; if the unit includes several internal teams or themes, please fill out a column for each team/theme. Please fill out all relevant items.*

Selected production and research activities

*Please provide a selection of the unit or team/theme scientific production and activities in appendix 4, (see page 5). Concerning the scientific production (Scientific articles, Books, Meetings and seminars),* ***the list has to be limited to the most significant 20%****.*

*The* ***complete*** *list of production and activities of the unit or team/theme has to be prepared and to be provided (for example on a website) to the committee upon request.*

Highlights

*Here, the unit or team/theme will briefly discuss a restricted number of highlights concerning any of the items of the scientific production and research activities (scientific production, interactions with the non-academic world, training through research etc. , as well as the organization and life of the unit.*

*Please, describe in what these are considered to be highlights.*

*Please adjust the number of highlights to the size of the unit or the team/theme. The same highlight may be described for the whole unit and for a specific team.*

1. **Organisation and life of the research unit (or the team/theme if relevant)**

Quantitative data

*Please, fill out the table “Synth personnels unité ANG “ in the Excel file “Données du contrat en cours”.*

Management, organisation and scientific animation

*Please describe here the structures and tools of the unit, or team/theme if relevant, (managing team, lab council, lab scientific council, etc.) for managing funds, human resources and scientific animation.*

*Please, provide the list of platforms, specific or large equipment, etc.*

Parity

*Please, describe here the actions taken to address gender issues and support gender equity.*

Scientific integrity

*Please, describe here the actions taken to address scientific integrity issues.*

Health and safety

*Please describe here the actions taken to address health and safety issues.*

1. **SWOT analysis**

*Please, describe here:*

* *the unit or team/theme strengths;*
* *the unit or team/theme weaknesses;*
* *the opportunities;*
* *the risks.*

1. **Scientific strategy and projects**

*Please describe and discuss here the future organization, the scientific strategy, the scientific objectives, the resources for achieving them, the partnerships, the new scientific themes, etc.*

APPENDICES

**Appendix 1:** Contractual mission statement

If a mission statement was delivered to the research unit director at the start of the contract, a copy of it must be appended to the application*.*

**Appendix 2:** Equipment, platforms

A list of important equipment and platforms used by the research unit must be appended to the application.

**Appendix 3:** Organisational chart

A diagram presenting how the research unit is organised must be appended to the application.

**Appendix 4:** Selected scientific production and activities

Please provide a selection of the unit or team/theme scientific production and activities using the frame “Scientific production and activities”.

In the list of publications, the names of the members of the unit or of the team/theme must be underlined. The publication in which the unit or team/theme is leader (notably those signed as a last or first author by members of the unit or team/theme) are to be highlighted.