What is the mission of the experts in the Europe and International Department (DEI)

The Europe and International Department (DEI) carries out evaluations at the specific request of foreign or French foreign institutions that wish to have Hcéres conduct their institutional evaluation or that of one or more of the academic programmes they deliver; or the evaluation of one or more research units.

Each panel is in charge of either the institutional evaluation or the evaluation of one or more academic programmes or research units. The evaluation is carried out by a panel of peers consisting of between four and ten experts depending on the size of the institution, academic programmes or research entity or entities evaluated.

The evaluation may be followed by an accreditation procedure leading to the award of a quality certificate by Hcéres. In that case, the panel in charge of the evaluation draws up an accreditation opinion which will serve as the basis for the work of the Hcéres ad-hoc accreditation commission, the only body with the power to accredit an institution or academic programme for 3 or 5 years.

What exactly do the experts do?

1. Prepare the evaluation
   - Familiarise themselves with the Hcéres international methodology and evaluation standard (institutions, academic programmes, PhDs, research);
   - Analyse the self-evaluation file of the institution or academic programme;
   - Participate in meetings and discussions in preparation for the visit;
   - Prepare items useful to the visit (list of questions).

2. Participate in the evaluation visit (generally a two to three-day site visit)
   - Participate in and/or lead the interviews with the stakeholders evaluated;
   - Participate in the panel of experts’ briefing and debriefing sessions;
   - Share information within the panel;
   - Participate in post-visit reporting and summarising sessions with the panel;

3. Produce the final documents
   - Participate in the drafting of the evaluation report(s) following the drafting rules established by the Hcéres Europe and International Department.
   - Participate in the drafting of the accreditation opinions.

What skills and qualities are required?

- An excellent knowledge of higher education in France and abroad.
- Proven scientific expertise in a particular subject or discipline
- Ability to analyse and excellent ability to synthesise
- Rigour and compliance with procedures
- Due regard for the confidentiality of the cases handled
- Ability to work in an internal collegial setting, participating in a panel and working with the DEI team
- Ability to adapt in a foreign country
- Ability to listen and dialogue
- Good writing skills in French
- Excellent ability to work and write in English or Spanish, depending on the entity evaluated.

**What experience is expected of candidates?**

- Experience in the management of an institution (e.g., presidency of a university, vice-presidency in charge of steering, teaching, research, etc., directorship of an HE school)
- Experience of evaluation with another body